

**MAINE REVENUE SERVICES  
ELECTRONIC FUNDS TRANSFER APPLICATION**

EFT Unit, Maine Revenue Services, 24 State House Station, Augusta, ME 04333-0024  
Tel. (207) 287-8276 Fax (207) 287-6975 E-mail: [efunds.transfer@state.me.us](mailto:efunds.transfer@state.me.us)

Visit Maine Revenue Services at <http://www.state.me.us/revenue>

1. INDICATE APPLICATION TYPE: ☐ ACH CREDIT  
☐ ACH DEBIT (TELEPHONE PAYMENT METHOD)

2. Legal Name(s) \_\_\_\_\_  
Business Trade Name \_\_\_\_\_  
Employer's Identification Number \_\_\_\_\_ Contact Person's Name \_\_\_\_\_  
Social Security Number \* \_\_\_\_\_ Contact Phone Number \_\_\_\_\_  
Mailing Address \_\_\_\_\_ Business Fax Number \_\_\_\_\_  
E-Mail Address \_\_\_\_\_

\* Only sole proprietors and individuals should provide a social security number.

3. Financial Institution Name \_\_\_\_\_  
Address \_\_\_\_\_  
Telephone Number \_\_\_\_\_

**4a. ACH DEBIT APPLICANTS ONLY:**

Type of Account: Checking ☐ Savings ☐ Bank Routing Number (RTN) \_\_\_\_\_ Account Number \_\_\_\_\_

You must provide a voided check or a letter from your bank certifying its RTN and your account number.

CREDIT UNION CUSTOMERS PLEASE HAVE YOUR CREDIT UNION VALIDATE THE CORRECT BANK ACCOUNT NUMBER TO USE  
FOR ACH (AUTOMATED CLEARING HOUSE) PURPOSES.

Are you a service bureau, tax preparer, or business that remits taxes on behalf of other companies? Yes ☐ No ☐

If you checked "Yes", and funds will be withdrawn from your bank account rather than your client's bank account, you are not  
eligible for the debit payment system, you must use the ACH credit method (see below).

ACH debit instructions will be provided by the Electronic Funds Transfer Unit.

**4b. ACH CREDIT APPLICANTS ONLY:**

Are you a service bureau, a tax preparer, a third party withholder, or do you remit taxes for other companies? Yes ☐ No ☐

If you checked "Yes", because you remit taxes for others to Maine Revenue Services, you only need to fill out one EFT application.

Persons applying for ACH credit must be capable of initiating ACH credits in the required CCD+ and TXP formats.

ACH credit instructions will be provided by the Electronic Funds Transfer Unit.

5. Electronic Funds Transfers are requested for the following:

<u>Tax Payment Type</u>	<u>Tax Account ID Number</u>	<u>Office Use Only</u>	
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Attach a separate sheet if additional space is needed.

6. I certify that the information contained on this application is true, correct and complete to the best of my knowledge and belief.

If I have completed the ACH debit block, 4a above, I authorize Maine Revenue Services to present debit entries to the bank  
account stated above upon the express authorization of this taxpayer for payments made to Maine Revenue Services.

This application must be signed by an owner, partner or officer.

Signature \_\_\_\_\_ Title \_\_\_\_\_ Date \_\_\_\_\_ Phone \_\_\_\_\_

Please print or type your name \_\_\_\_\_